B. COMMERCIAL BID

To: **UNIDO**

Procurement Services Division

Attn. Ms. Claudia Ziniel

Procurement Officer

Procurement Services

Wagramer Strasse 5

A-1220 Vienna

Austria

Tel.: +43 1 26026 Ext.5159

**1.** In compliance with your **RFP No. 1100227487** for the **Provision of Equipment and installation services required for setting up a national POPS/ODS disposal facility, Belarus,** for UNIDO Project No. 150105, the undersigned representative *<full name and title>* duly authorized to act in the name and for the account of the Bidder (Supplier) *<name and address of the bidder>* hereby submit the **COMMERCIAL PROPOSAL (both the hard copy and soft copy(usb stick)**), containing:

* 1. Mandatory Statements and Confirmation
	2. Price Schedule of Goods and Services
	3. Deviation Form for Commercial Terms

***Note for the Bidder:*** *In preparation of the bid use the forms provided in sections ii) and iii) below****.***

**2. Total Price** for the supply and delivery of the Goods specified in the Bid Schedule of Prices below is *(amount in figure and currency)*, that is *(amount and currency in words)*.

**CONFIRMATION OF COMMERCIAL PART**

Registered office or other Address of the Bidder: Postal Address:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of authorized official of Bidder or person otherwise authorized to sign the proposal on behalf of the Bidder:

Name (print): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_­­­­­­ Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title/Position: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Place (City and Country): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. MANDATORY STATEMENTS and CONFIRMATIONS

**The undersigned represents to UNIDO the following statements of confirmation:**

|  |  |  |  |
| --- | --- | --- | --- |
| **No.** | **MANDATORY STATEMENTS:** | **Please check as appropriate:** | **Remarks, if any:** |
| **1** | **Your best firm fixed price in United States Dollars (USD) to complete the proposed work**. A Commercial Proposal that is not expressed in United States Dollars (USD) will be converted into this currency, using the United Nations Rate of Exchange prevailing on the date of opening of the Commercial Proposals and the resulting price expressed in United States Dollars (USD) will be used for price comparison and in the Contract.Please note that prices for equipment, parts and supplies shall be quoted DAP (INCOTERMS 2020), Dubrovka village, Chechersk district, Gomel region, Belarus including unloading and insurance. | 🞎 |  |
| **2** | **Cost breakdown** of the firm, fixed price above, in accordance with the provided template for the Commercial Bid provided in section ii) and iii) hereinafter. *Note: discounts, if any, to UNIDO and the terms of such discounts shall be indicated separately.* | 🞎 |  |
| **3** | Company/organization's confirms that it has **carefully reviewed the Model Contract and its Annexes** and is in agreement with its terms and conditions. *Any deviation from the Model Contract and its Annexes (Appendix 5) shall be clearly expressed.* | 🞎 |  |
| **4** | Company/organization's confirms **acceptance of UNIDO payment terms of 30 days** after receipt of Invoice and acceptance of the goods/services provided. | 🞎 |  |
| **5** | Company/organization's confirms **the offer validity of 180 days from the date of the proposal**. | 🞎 |  |

1. PRICE SCHEDULE OF THE GOODS AND SERVICES

The Supplier, in good faith, should submit with this form any additional data, supporting schedules and substantiation, which are reasonably necessary for the conduct of an appropriate review of the proposed contract costs. Failure to furnish the information requested on this form may render an Offer non-responsive.

|  |  |
| --- | --- |
| **UNIDO REQUIREMENTS** | **TO BE COMPLETED BY THE INVITEE** |
| **Item** | **Name and required parameters**Please refer to **Appendix 1 –Terms of Reference** for a detailed description of the specifications required. | **Quantity** | **Unit Price (USD)** | **Total Item Price****(USD)** |
| **1.** | **Rotary kiln incinerator for disposal of hazardous waste** | 1 |  |  |
| **2.**  | **Automatic Repacking and Preparation of Solid Waste Unit** |  |  |  |
| **3.** | **Drawings, catalogues, illustrations, printed specifications, manuals and other documentation on the equipment** | PA |  |  |
| **4.** | **Spare Parts**: The contractor shall include and provide a list indicating the set of spare parts to cover the first 2 years of operation and maintenance of the equipment | To be provided by the bidder |  |  |
| 5. | **Installation** of the equipment | PA |  |  |
| **6**. | **Training of personnel** for a minimum of 10 days after the installation, testing of the equipment. | PA |  |  |
| **7**. | **Warranty** of 24 months starting from the issuance of the Certificate of Acceptance. | PA |  |  |
| **8.** | **Transportation:** DAP (INCOTERMS 2020) Dubrovka village, Chechersk district, Gomel region, Belarus, including unloading and Insurance | PA |  |  |
|  | **Discounts USD, if provided:** |  |
|  | **Total price USD** |  |

***iii)* DEVIATION FORM FOR COMMERCIAL TERMS (ADDITIONAL / OPTIONAL ITEMS)**

|  |  |  |  |
| --- | --- | --- | --- |
| Item | Commercial Terms in Bidding Documents | Commercial Terms Offered by the Bidder | Remarks |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |